

Downtown Mount Clemens

Made in Michigan Show 2018

Registration and Information

EVENT PRODUCERS: The Mount Clemens Downtown Development Authority.

GENERAL INFORMATION: The Mount Clemens Made in Michigan Show is free, open to the public, and fully handicapped accessible.

LOCATION: The Downtown Mount Clemens Made in Michigan Show is held in the heart of the downtown restaurant and retail district. The show area is located on Macomb Place between Main Street and Pine Street.

DATES & TIMES:

May 11-12, 2018. Show Hours - Friday 11:00 AM – 8:00 PM and Saturday 10:00 AM – 6:00 PM (RAIN OR SHINE).

REGISTRATION: All items sold at the Downtown Mount Clemens Made in Michigan show must be made, grown, assembled, or manufactured in Michigan. The goal of this event is to showcase Michigan Made products and companies, and to give attendees an opportunity to purchase and support our local Michigan economy. No items that could be construed as offensive or discriminatory will be allowed. **Vendors MUST list ALL types of goods they will be selling in their booth.** If goods failing to meet any of the above stated requirements are found within your booth, you will be asked to remove them. Recurring incidents will result in the vendor being asked to leave without refund. The Mount Clemens Downtown Development Authority reserves the right to approve all items for sale and/or refuse booth space to any registrants not meeting show requirements.

FEES: Registration fee is \$75.00 for the weekend.

SET UP: Friday from 8:00 AM – 10:30 AM, and Saturday from 8:00 AM – 9:30 AM. Vendors must be ready for sales by 11:00 AM on Friday and 10:00 AM on Saturday. After unloading, you will be required to move your vehicle to a designated parking lot. **YOU MUST PARK IN THE DESIGNATED PARKING LOT.** Parking passes will be provided to all participants. **NO early packing or tear down permitted.**

FOOD & BEVERAGE VENDORS: Vendors who give away or sell any food or beverage products in their booth are solely responsible for all health permits, rules, regulations, etc. Vendors must meet all county and/or state licensing requirements. If sampling or selling, please ensure adequate disposable for all plates, napkins, utensils, etc.

BOOTH INFORMATION: Booth size is 10' x 12'. Vendors may purchase additional booth spaces if they require additional space. Booths will be positioned curbside. All participating vendors are to supply their own shelter, such as EZ-UP pop up tents. You must have your tent and other display items secure and properly weighted. Booth sitters for lunch breaks may be available, and many restaurants also offer food delivery to the booths.

ELECTRICITY: Limited electricity (one outlet) is available on site for a charge of \$50.00. You **MUST** state any electrical needs on the attached registration form including the amps and voltage of each appliance. Only **one** outlet per vendor is allowed.

SECURITY: Overnight security will be provided.

SALES TAX LICENSE: Vendors are responsible for their own Michigan Sales Tax license and insurance.

CONFIRMATION: You will receive confirmation of participation upon your paid registration. A vendor information packet will be mailed or e-mailed approximately two weeks prior to the event.

Please return your registration form, applicable fees, and a picture of sample items for sale by May 1, 2018. **Make checks payable to the Mount Clemens DDA and mail to: Mount Clemens DDA, One Crocker Boulevard, Mount Clemens, MI 48043.**

For more information, contact: Michelle Weiss at 586-431-6788 or e-mail to weissii@msn.com

****NO REFUNDS OR SUBLEASING PERMITTED****

Downtown Mount Clemens Made in Michigan Show 2018 Registration Form

BUSINESS NAME: _____

CONTACT NAME: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ EMAIL: _____

PHONE: _____ FAX: _____

WEBSITE (optional): _____

TYPE OF PRODUCT(S) : _____

Select your preferred method of communication: _____ Email _____ Mail

Please indicate the number of booth spaces desired. The fee for each 10' x 12' booth space is \$75.00 per space. **Tents are the sole responsibility of the vendor.**

May 11 - 12, 2018 # of Booth Spaces _____ X \$ 75.00= _____

TOTAL= _____

Please describe the items you will be selling. Attach photos or email photos to: weissii@msn.com

ELECTRICAL REQUIREMENTS: (Only one outlet per dealer. Cost is \$50.00 and payment must be included with registration fee.)

110 _____ 220 _____ AMPS: _____

TYPE OF APPLIANCE: _____ VOLTAGE: _____

Please read and sign the following exculpatory clause:

The Mount Clemens Downtown Development Authority takes no responsibility for any damage or loss to property owned or displayed by the exhibitors, unless damage or loss results from gross negligence on the part of the Mount Clemens Downtown Development Authority or its agents. I understand that failure to abide by the term set out on the cover sheet to the registration may result in the loss of my space at the event and the forfeiture of my registration fee.

Authorized signature

Date

Please make check payable to the **Mount Clemens Downtown Development Authority** and return your registration form, applicable fees, and photographs by May 1, 2018 to: **Mount Clemens DDA, One Crocker Boulevard, Mount Clemens, MI, 48043**

For more information, call Michelle Weiss at 586 431-6788 or e-mail to weissii@msn.com